

LETTER OF UNDERSTANDING

To: All Interested Parties

This is a letter of understanding between Michigan State University (MSU) and Lansing Community College (LCC). MSU and LCC, as the two major providers of higher education services in the greater Lansing area, have agreed to work together to increase access to higher education for students. As one phase of this agreement, the two institutions agree to collaborate in the offering of a degree completion program. This program, which leads to a baccalaureate degree in Family Community Services (FCS), or Child Development (CD), in the MSU Family and Child Ecology (FCE) Department, enables students to begin their undergraduate education at LCC and complete remaining degree requirements on the MSU campus.

The FCS and CD Programs

MSU's Department of FCE offers the upper division portion of the degree completion program. The FCE program is available to qualified transfer students from LCC. Students may pursue a Bachelor of Science (B.S.) degree. The student's major is Family Community Services (FCS), Young Child option, or Child Development and Teaching if also accepted by MSU's College of Education.

The FCS and CD Programs are administered by MSU's Department of Family & Child Ecology. Courses are offered fall, spring, and summer semesters, and students can complete degree requirements in two (2) to four (4) calendar years.

Requirements

LCC offers the first half of the undergraduate experience (i.e., up to 60 semester credits, including up to 14 credits in approved designated CHDV course work). The remaining credits to complete the program will be available through MSU. Students need to complete the requirements of the FCS or CD degree plus any other college and university graduation requirements. FCS and CD curricular guides provide information on all such requirements.

Admission, Advising, and Program Planning

Collaboration of the two institutions includes –

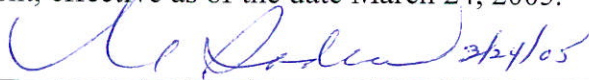
1. development of curricular guides that describe MSU transfer requirements and inform students of core, major, and other prerequisite courses that should be completed at LCC;
2. commitment by both LCC and MSU advisers to provide academic advising for students who identify themselves as part of the cohort of potential transfers to the FCS or CD major;

3. development and circulation of program materials that clarify the issues of concern to potential transfer students, such as admissions standards, degree requirements, contact persons and other sources of relevant information;
4. distribution of admissions application forms.
5. notification to students that admission to the CD major is competitive and limited. Students must apply to the Teacher Certification Program in the College of Education on the application for Admission to MSU in able to determine if they are admissible to the program upon transfer.

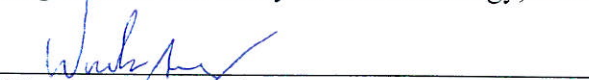
Administrative Responsibility

1. The Chair of FCE designates one or more individuals to serve as the transfer advisors.
2. LCC designates one or more individuals to serve as administrative liaison to the FCE program.
3. LCC and MSU agree to participate jointly in the ongoing promotion of the FCS and CD Programs. MSU staff assume responsibility for developing promotional materials, and LCC staff agree to assist in distribution efforts.
4. Regular interaction between administrators and advisers from the two institutions is essential in order to insure ongoing assessment of the need for specific activities/events (e.g., new-student orientation sessions, support groups).

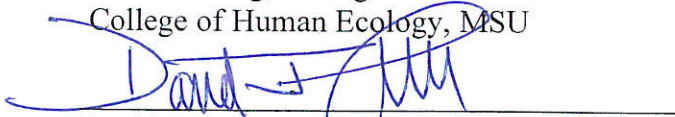
We, the undersigned, pledge our support, commitment, and best efforts to implement this agreement, effective as of the date March 24, 2005.

 3/24/05

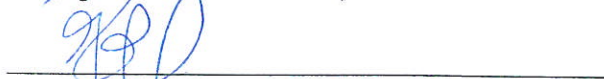
Anne K. Soderman, Acting Chair
Department of Family & Child Ecology, MSU



Won O. Song, Acting Dean
College of Human Ecology, MSU



David J. Campbell, Acting Dean
College of Social Science, MSU



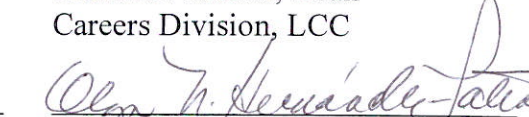
John Hudzik, Acting Provost
Michigan State University



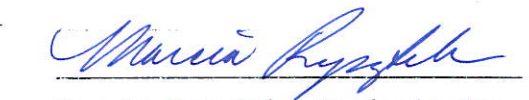
Gary VanKempen, Vice President,
Academic Affairs, LCC



Roberta Peterson, Dean
Careers Division, LCC



Olga Hernandez-Patino, Chair
Department of Health and Human
Services, LCC



Marcia Rysztak, Academic Team Leader

Child Development Program, LCC

4/26/05 Revised by MR
 2-2-05 Revised by MR
 1-21-05 Revised by RK
 12/2/04 revision

**TRANSFER TO MICHIGAN STATE UNIVERSITY
 TRANSFER GUIDES**

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FAMILY COMMUNITY SERVICES:

| LCC COURSE | CREDITS | MSU COURSE/ REQUIREMENT | CREDITS |
|--------------------------------------|-------------------|---|--|
| CHDV 101 | 4 | FCE 211 | 3 plus 1FCE GCU |
| CHDV 111* | 4 | FCE 320 & 320L* | 4 (WAIVED) |
| CHDV 112 & CHDV 113 & CHDV 230 | 2 2 2 | FCE 473 | 3 (WAIVED) plus 3 general FCE credits |
| ISCI 121 | 4 | ISP W/LAB | 4 |
| PSYC 200 | 4 | ISS2 and PSY 101 HEC COLL YC EMPHASIS | 4 |
| WRIT 121 | 4 | WRA | 4 |
| WRIT 122 | 4 | IAH | 4 |
| STAT 170* | 3 | STT 200 | 3 |
| BIOL 145 | 4 | ISB 200 or YC EMPHASIS | 4 |
| HIST 211 OR 212 | 4 | IAH 201 | 4 |
| ENGL 208 | 4 | DIRECTED ELEC | 4 |
| HUSE 100 | 3 | FCE 270 | 4 (waived 270, 3 credits + 1 general FCE credit) |
| SOCL 254 | 3 | FCE 145 | 3 |
| PFHW 123 OR HMFS 134 | 3 | HNF 150 & HEC COLL & YC EMPHASIS | 3 |
| CHDV 221 | 4 | FCE 322 | 4 (waive FCE 322, 3 credit + 1 General FCE credit) |
| | | | |
| TOTAL | 58 CREDITS | | 58 |

***student must have both CHDV 111 and STAT 170 to waive FCE 320 and 320L**

CHILD DEVELOPMENT AND TEACHING

| LCC COURSE | CREDITS | MSU COURSE | CREDITS |
|-------------------------|---------|-------------------------------------|---------|
| HIST 211 | 4 | IAH 201 & HIST concentration | 4 |
| ENGL 208 | 4 | Planned Program or Language Arts | 4 |
| POLS 120 | 4 | PLS 100 or ISS 2XX | 4 |
| BIOL 145 | 4 | ISB 2 W/LAB | 4 |
| ISCI 121 | 4 | ISP 2 W/ LAB | 4 |
| WRIT 121 & 122 | 8 | WRA | 4 |
| CHDV 101 | 4 | FCE 211 | 3 |
| CHDV 111 | 4 | FCE 320 & 320L | 4 |
| HMFS 134 or PFHW 123 | 3 | HNF 150 | 3 |
| MATH 201 | 4 | MTH 201 | 3 |
| MATH 202 | 4 | MTH 202 | 3 |
| LING230 | 3 | LIN 200 | 3 |
| GEOG 200 | 3 | GEO 204 | 3 |
| SUBTOTAL | 53 | | 46 |

ONE CHOICE: Choose one CONCENTRATION GROUP

**SOCIAL STUDIES/HISTORY CONCENTRATION: LIMIT OF 9 CREDITS
 WILL TRANSFER**

| | | | |
|-------------------------|---|-----------------------|---|
| ECON 201 | 3 | EC 201 | 3 |
| ECON 202 | 3 | EC 202 | 3 |
| GEOG 202 or GEOG 121 | 3 | GEO 330 or GEO 206 | 3 |
| HIST 210 | 3 | HIST 201 | 3 |
| HIST 212 | 4 | HIST 203 | 4 |
| HST 220 | 3 | HIST 320 | 3 |
| | | | |

**SOCIAL STUDIES/GEOGRAPHY CONCENTRATION: LIMIT OF 9 CREDITS
 WILL TRANSFER**

| | | | |
|----------|---|---------|---|
| ECON 201 | 3 | EC 201 | 3 |
| ECON 202 | 3 | EC 202 | 3 |
| HIST 220 | 3 | HST 320 | 3 |
| GEOG 203 | 3 | GEO 113 | 3 |
| GEOG 202 | 3 | GEO 330 | 3 |
| GEOG 221 | 3 | GEO 206 | 3 |
| | | | |

LANGUAGE ARTS CONCENTRATION: LIMIT OF 9 WILL TRANSFER

| | | | |
|----------|---|---------|---|
| SPCH 120 | 3 | COM 100 | 3 |
| SPCH 270 | 3 | COM 275 | 3 |
| WRIT 260 | 3 | ENG 226 | 3 |
| SPCH 280 | 4 | COM 391 | 4 |
| ENGL 270 | 3 | ENG 353 | 3 |
| | | | |