

Resources for Students

The MACRAO website can be found at www.macrao.org. Following are some of the types of information which can be found on the site:

- Links to Michigan college and university homepages
- Links to institutions with online admissions applications
- A printable version of the MACRAO Transfer Agreement and proviso information
- The Michigan Uniform Undergraduate Guest Student Application
- Dates of College Day/Night events and Transfer Fairs in Michigan
- A link to the Michigan Transfer Network, a MACRAO-sponsored site where students can search for transfer equivalency information

What is MACRAO?

MACRAO is the acronym for the Michigan Association of Collegiate Registrars and Admissions Officers. The purpose of this association is to provide for the exchange of information concerning items of interest to its members and to contribute to the

advancement of education in Michigan. The association offers workshops, seminars, and contacts with educational leaders and other professional associations in the state. MACRAO strives to provide professional development opportunities for its members as well as a forum for discussion and the exchange of ideas.

History of MACRAO

The American Association of Collegiate Registrars was first organized in Detroit in 1910 when representatives from twenty-four colleges met in order to discuss their common responsibilities. The Michigan Association of College Registrars hosted their first meeting at Eastern Michigan University in 1921. In the early 1950's, the important role of admissions personnel was recognized and the name of the organization was changed to include "Admissions Officers."

Major accomplishments of the organization include the signing of the MACRAO Transfer Agreement in 1972 and the establishment of the Michigan Transfer Network in 2007.



The MACRAO Transfer Agreement

The Michigan College Student Guide

for Transfer of

General Education Credits

Within the State of Michigan



What is the MACRAO Transfer Agreement?

The MACRAO Transfer Agreement is designed to facilitate transfer from community colleges to baccalaureate colleges and universities. It provides for transferability of up to 30 semester credits to meet many (and in some cases all) of the General Education Requirements at participating Michigan four-year colleges and universities. Students may complete the MACRAO Transfer Agreement as part of an associate degree or as a stand-alone package.

Once the specified set of courses is completed, the courses will transfer and be applied toward meeting the general education requirements at the 4-year college or university.

- While many Michigan colleges and universities honor the MACRAO Transfer Agreement, some participate in a more limited manner. Students should check with the receiving institution regarding their transfer policies.

The MACRAO Transfer Agreement Requirements

A minimum of 30 semester hours of coursework must be taken at one of Michigan's participating community colleges. The courses needed to satisfy the MACRAO requirements are as follows:

- **English Composition. . . . 6 credit hours**
- **Science and Math. . . . 8 credit hours**
Courses must be taken from a minimum of two subject areas. At least one science course must include a laboratory.
- **Social Science. . . . 8 credit hours**
Courses must be taken from a minimum of two subject areas.
- **Humanities. . . . 8 credit hours**
Courses must be taken from a minimum of two subject areas.

MACRAO Transcript Posting

When coursework requirements for meeting the MACRAO Transfer Agreement have been completed, the student may request that their transcript be posted "MACRAO Transfer Agreement Satisfied."

- Some community colleges require the student to initiate a formal request to have his/her transcript MACRAO posted. Students should check with the Registrar's Office at their community college regarding the procedure to be followed.

Provisions, Limitations, & Exceptions

Not all Michigan colleges and universities participate in the MACRAO Transfer Agreement; some participate fully and others participate with various limitations and/or provisions (provisos). The agreement applies only to those colleges and universities which participate in the agreement. To learn about an institution's level of participation, students should contact their community college counselor/advisor and an admissions representative from the institution(s) where they are considering attendance. A complete list of participating institutions and provisos can be found on the MACRAO website.

Important Steps for Students

Prior to enrolling in courses, it is HIGHLY recommended that students:

- Contact their community college for the institutional policy regarding the granting of credit toward the MACRAO Agreement.
- Check with their community college counselor/advisor AND an admissions representative from the four-year college to select courses to fulfill the MACRAO Agreement and to discuss provisos which need to be considered.