

**TRANSFER AGREEMENT
BETWEEN
LANSING COMMUNITY COLLEGE
AND
GRAND RAPIDS COMMUNITY COLLEGE**

Grand Rapids Community College and Lansing Community College have developed this transfer agreement in order to facilitate the educational mobility and transfer of GRCC students who are candidates for the Surgical Technology Program at LCC.

Section I.

The purpose of this agreement is to provide a mechanism, which will allow Grand Rapids Community College students to transfer specified academic courses to the Surgical Technology Program at Lansing Community College.

Section II.

The following articles will apply to this agreement.

- Lansing Community College agrees to grant college credit consistent with its current credit policies.
- All transfer students must meet and maintain all entrance and academic standards including eligibility requirements for the Surgical Technology Program and graduation requirements for Lansing Community College.
- Lansing Community College shall not charge a fee for transfer credits and additional courses will not be added to a student's program due to articulated credits received.
- Lansing Community College will grant credit to the applicant/student for successful completion of the following Lansing Community College courses with a minimum of a 2.5 GPA.

GRCC Courses	Lansing Courses	Course Type
MA 107	MATH 112	Eligibility Requirement
BI 121*	BIOL 201 Human Anatomy	Eligibility Requirement
BI 122*	BIOL 202 Human Physiology	Eligibility Requirement
BI 101	BIOL 121 Foundation for Physiology	Eligibility Requirement
GH 110, 111	CHSE 120 Med Term	Eligibility Requirement
**Current CPR Card (BCLS)	**Current CPR Card / (BCLS)	Eligibility Requirement
EN 101	WRIT 121	Eligibility Requirement
SURG 103 (On-line/LCC)	SURG 103 (On-line/LCC)	Eligibility Requirement
SP 131	Communication Core Area requirement	Eligibility Requirement
No equivalent	MGMT 234 Diversity in the Workplace	Eligibility Requirement
No equivalent	CHSE 117 Health Law & Ethics	Eligibility Requirement

* Both courses must be completed

****Note:**

The CPR requirement states the student must have a current CPR card, which includes adult, child and infant resuscitation. This requirement may be satisfied by successful completion of an appropriate American Heart Association course, Red Cross course, GRCC course or LCC course.

- Recognition for credit granted would appear on the student's academic record. "No more than 50 percent of credits required in specialized course work, unique to a program may be transferred and applied toward graduation from LCC." Transfer students accepted by LCC with advanced standing must complete a minimum of 30 credits of satisfactory work at LCC to be eligible for graduation with an Associates Degree.
- The Lansing Community College Surgical Technology Academic Team Leader will determine the total number of articulating students to be accepted. The program expects to accept a minimum of 5 GRCC students each year.

Section III.

This agreement does not guarantee acceptance into the Lansing Community College Surgical Technology Program. Lansing Community College transfer students will receive equal consideration with other students seeking admission to the agreed upon program, provided they have successfully met the entrance requirements.

Section IV.

A student must comply with the individual program requirements for the Surgical Technology Program in effect at the time the program is selected.

Section V.

Lansing Community College and Grand Rapids Community College agree to communicate program, curriculum, and/or policy changes that have actual or potential impact upon this agreed upon relationship on a minimum of an annual basis. The communication between the respective colleges shall occur in June of each year. Both parties reserve the right to amend or revise by mutual consent and in writing this agreement or to change or alter curriculum, whenever feasible.

Lansing Community College will designate the Surgical Technology Academic Team Leader who will be responsible for all aspects of the articulation program at Lansing Community College. Grand Rapids Community College will designate a liaison that will be responsible for all aspects of this articulation agreement at Grand Rapids Community College. Such a review/update of this agreement will include input from the appropriate major/minor departments at the respective institution, and any relevant advisory groups, as needed or required.

Lansing Community College and Grand Rapids Community College will review this agreement annually and make those adjustments or amendments as judged appropriate for the purposes of maintaining the integrity of each institution.

Section VI.

The two institutions further agree to communicate to their respective publics the nature and details of the established relationship. Any marketing of the articulation in print will be subject to the prior approval of both parties. LCC will provide at its website, a link to the Grand Rapids Community College website. GRCC will provide at its website information about the LCC Surgical Technology program and a link to the LCC website.

Section VII.

Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single college from which courses are taken during a given quarter or

semester. Advisors should recommend that financial aid recipients take all their courses in a given semester at either Lansing Community College or Grand Rapids Community College. If a student attends both institutions in a single semester, financial aid may be granted for the courses taken at only one unless the institutions enter a consortium agreement to combine the courses taken at both the student's "home" institution and the consortium partner to determine financial aid eligibility.

Section VIII.

This agreement will become effective on the date of signing and shall remain in effect until such time as either party wishes to terminate. Notice of termination shall be given in writing at least 90 days prior to the effective date of termination. The agreement shall be honored for two academic years immediately following the notification to terminate so students currently under the agreement may finish their plan of study.

Participating Institutions

We the undersigned representatives for the institutions listed, agree to the terms of this Articulation Agreement.

GRAND RAPIDS COMMUNITY COLLEGE

Velvie C. Green 8/18/04
Velvie C. Green, Ph.D. (date)
Provost & Executive Vice President for
Academic and Student Affairs

Judy Stark 8/17/04
Judy Stark (date)
Dean, School of Workforce Development

LANSING COMMUNITY COLLEGE

Gary Van Kempen 7/27/04
Gary VanKempen, Ph.D. (date)
Vice President of Academic Affairs

Roberta Peterson 07/26/04
Roberta Peterson (date)
Dean, Human, Health and Public Service

Olga Hernandez-Patino July 24, 2004
Olga Hernandez-Patino, Ph.D. (date)
Chairperson, Health and Human Services