

MEMORANDUM OF UNDERSTANDING

between

LANSING COMMUNITY COLLEGE
Lansing, Michigan

and

CENTRAL MICHIGAN UNIVERSITY
Mt. Pleasant, Michigan

ARTICLE I

This Memorandum of Understanding is made between LANSING COMMUNITY COLLEGE [hereinafter referred to as LCC] and CENTRAL MICHIGAN UNIVERSITY [hereinafter referred to as CMU]. The goal of this memorandum of understanding is to offer undergraduate courses that could allow LCC student to transfer to and graduate from CMU, to establish an understanding regarding the administration of the program, and to assure courses that are offered to prospective transfer students by LCC will apply to a bachelors degree through CMU. The purpose of this MOU is to jointly market and provide a complete bachelor's degree via distance delivery available through CMU. The undergraduate course work completed will be evaluated and transferred as appropriate transfer credit and the remainder of course work for the Bachelor of Science degree with a Major in Administration or the Bachelor of Science with an option in Community Development will be offered by CMU and delivered through its College of Extended Learning.

ARTICLE II

CMU undertakes to:

1. Provide qualified instructional, advising, and administrative staff necessary for undergraduate courses that could allow a student to graduate from CMU with the Bachelor of Science degree. CMU will be the degree granting institution for those students who enter the program desiring to earn a baccalaureate degree.
2. Appoint and designate a CMU representative and to maintain continuing liaison with the representative designated by LCC.
3. Provide a list of CMU courses available for inclusion in LCC's Distributive Learning schedule book.
4. Maintain complete and accurate records of all academic work completed or attempted through CMU courses established under this agreement.
5. Provide on-line library resources and toll-free access to resources through Off-Campus Library Services for students enrolled in CMU courses.

6. Review LCC transfer student applications, transcripts, and prepare a program plan for each student.
7. Assist in training a CMU academic advisor to become familiar with LCC curricula and program offerings.

ARTICLE III

LCC undertakes to:

1. Provide associate degree level courses through on-site courses, the Internet or other distance delivery methods for prospective baccalaureate degree students.
2. Assist in training a CMU academic advisor to become familiar with LCC curricula and program offerings.
3. Designate a LCC representative to maintain continuing liaison with the designated representative of CMU.
4. Provide library resources at LCC for students enrolled in LCC courses.
5. Provide a list of LCC courses transferable to CMU for inclusion in the DDL term schedule book.
6. Remunerate CMU for half of the mutually agreed upon marketing services, to include but not limited to, a combined web page, brochures, and related advertising. Any jointly shared costs must be pre-approved by both parties.
7. Issue an Associate's degree (General) to students completing associate degree requirements.

ARTICLE IV

It is mutually understood that:

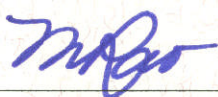
1. Educational programs will be conducted by CMU in conformity with academic requirements prescribed by CMU, its governing board and/or agencies of the State of Michigan having jurisdiction over all or part of the programs of CMU.
2. LCC agrees to advocate the course curriculum provided by CMU towards the Bachelor of Science degree. Students must complete at least 30 semester hours of CMU course work towards the Bachelor of Science degree and at least 60 semester hours must be completed at an accredited four-year institution.
3. Admission to CMU and LCC will be governed by their respective, current standards and procedures for undergraduate students as stated in the current CMU and LCC bulletins.

4. Each institution will be responsible for contracting their own instructors, advisors, and other staff. Any training will be borne by each institution. Each institution will assist the other institution in the recruitment of faculty by providing names of prospective faculty for courses.
5. The cost of tuition will be the current rates of tuition and the fee for service amounts as listed in the current CMU College of Extended Learning Bulletin for CMU courses. The cost of tuition for LCC delivered courses will be the current rates of tuition and the fee for service amounts as listed in the current LCC Bulletin for students taking LCC courses. (Exception: Residents of the Lansing Community College District will pay established residency rates plus the per credit fee as established by LCC for LCC courses.)
6. The tuition schedule is the responsibility of each institution, but that notice of any change in the fee structure shall be communicated to the other institution not less than 90 days prior to the effective date of the change.
7. Each institution will be responsible for its respective processes including, but not limited to, admissions, registrations, enrollment information, advising, student services, financial aid services, and assistance in ordering of textbooks.
8. Students will be responsible for the purchase of all texts and other required course material. Students will also be responsible for applicable fees at each institution.
9. No party to this agreement shall discriminate against participants. CMU, an AA/EO institution, is strongly and actively committed to increasing diversity within its community. That any media produced by LCC or CMU to promote or publicize the programs will contain the statement: "CMU and LCC are AA/EO institutions". Promotional efforts by CMU and LCC will emphasize this policy.
10. A student's records and other information concerning a student is confidential and that such records and information will be made available only to the student or to those expressly authorized in writing by the student.
11. Each institution will have complete control of its respective courses. Course work will apply to CMU's current degrees, Bachelor of Science with a major in Administration or Bachelor of Science with an option in Community Development. Each institution will consider other course options/alternatives to provide comprehensive programs to students.
12. This memorandum of understanding shall become effective January 1, 2001, and continue until terminated. This memorandum of understanding may be terminated by either party upon written notice to the other party, such termination to become effective 120 days after proper written notice is received. Any termination will not take immediate effect and should bear in mind the need to provide gradual phasing out of any then on-going programs so as not to disrupt the program completion of any students.
13. Each of the parties acknowledges that notwithstanding the foregoing cooperative initiative, neither party is the agent of the other, nor has the right to make commitments on behalf of the other except to the extent such commitments arise from this specific agreement.

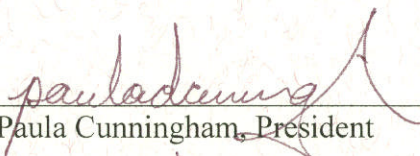
- 14. Each of the parties shall be respectively liable in the normal course for staff and students enrolled in courses at their respective institutions, and each party shall indemnify and save harmless the other in respect thereto.
- 15. The terms of this Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. With the exception of any action requiring application for injunctive relief, any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns. This Agreement shall constitute the entire agreement between the parties hereto with respect to the subject matter hereof, and supersede all prior oral or written agreements, commitments or understanding with respect to the matters provided for herein. This Agreement may not be amended, altered or changed except by written agreement signed by the parties hereto.

FOR
CENTRAL MICHIGAN UNIVERSITY

FOR
LANSING COMMUNITY COLLEGE



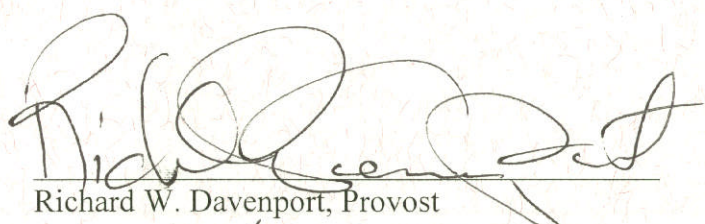
Michael Rao, President



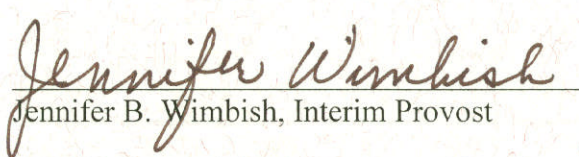
Paula Cunningham, President

12/14/00
Date

12/19/00
Date



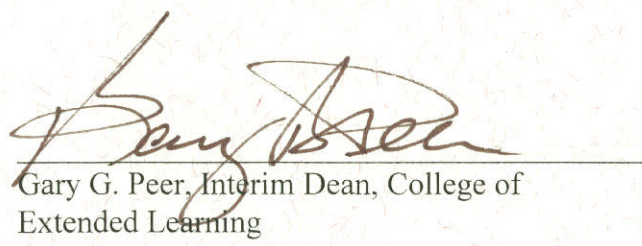
Richard W. Davenport, Provost



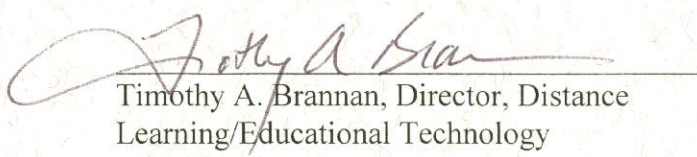
Jennifer B. Wimbish, Interim Provost

12/14/00
Date

12/15/00
Date



Gary G. Peer, Interim Dean, College of Extended Learning



Timothy A. Brannan, Director, Distance Learning/Educational Technology

12-15-00
Date

12/15/00
Date